

**Workforce Development Board**  
Executive Committee Minutes  
August 28, 2019

The Executive Committee of the Workforce Development Board of Western Missouri, Inc. met at 1:00 p.m. on Wednesday, August 28, 2019 at the Workforce Development Board office located at 150 South Limit Avenue, Suite 300, Sedalia, Missouri.

Executive Committee members present were Tommy Hampton, Gabe Jones, Kim Kendrick, Randy Lee, Cosslett Moore and Laura Wallen. WDB members present were Linda Kirk and Missy Eidson. Executive Committee member not present was Chris Connell.

It was determined that quorum was present.

Mr. Cosslett Moore called the meeting to order and asked for a motion to approve the agenda as presented. Mr. Randy Lee made a motion to approve the agenda. Ms. Laura Wallen seconded the motion. The motion carried.

Mr. Moore asked for a motion to approve the minutes from the June 18, 2019 Executive Committee meeting. Ms. Kim Kendrick made a motion to approve the minutes. Ms. Laura Wallen seconded the motion. The motion carried.

**Eligible Training Provider Policy:** Mr. Gabe Jones made a motion to approve the updates to the Eligible Training Provider Policy as presented. Mr. Randy Lee seconded the motion. The motion carried.

**Priority of Service Policy:** Mr. Gabe Jones made a motion to approve the Priority of Service Policy as presented. Ms. Kim Kendrick seconded the motion. The motion carried.

**Confidentiality Policy:** Mr. Randy Lee made a motion to approve the updates to the Confidentiality Policy as presented. Mr. Tommy Hampton seconded the motion. The motion carried.

**Regional Leadership Meeting:** Ms. Linda Kirk discussed a Regional Leadership Meeting held at the Workforce Development Board office on August 20<sup>th</sup>.

**Youth Case Manager Clinton Job Center:** Ms. Kirk announced that Ms. Maghan Cox has been hired to fill the Youth Case Manager position in the Clinton Job Center. Ms. Cox was previously a Youth Case Manager in the Warrensburg office and brings that knowledge and experience with her.

**SkillUp Contracts – October 2019:** In previous years Family Support Division has contracted with the Division of Workforce Development. Beginning October 1, 2019 FSD will contract directly with the Workforce Development Boards allowing for more flexibility in use of the funds. The West Central Region will receive \$231,932.00.

**MCHCP Selection of Offerings:** Ms. Kim Kendrick made a motion to select the HSA medical plan, the MetLife dental plan and the NVA premium vision plan at no cost to the employees from Missouri Consolidated Healthcare for the upcoming year (January 1, 2020 – December 31, 2020). The WDB will continue to cover the cost of employee deductibles at 100% as a direct vendor payment (the bill and

matching Explanation of Benefits must be presented for payment). Mr. Randy Lee seconded the motion. The motion carried.

**\*Vote to go into closed session per MoRS 610.021.3 – personnel matters:** Kim Kendrick made a motion to go into closed session in accordance with MORS 610.021.3 (personnel matters). Randy Lee seconded the motion. The motion carried by the following individual voice vote: Gabe Jones – yea, Randy Lee – yea, Cosslett Moore – yea, Laura Wallen – yea, Tommy Hampton - yea and Kim Kendrick – yea. Mr. Gabe Jones made a motion to return to open session. Mr. Cosslett Moore seconded the motion. The motion carried by the following individual voice vote: Gabe Jones – yea, Randy Lee – yea, Cosslett Moore – yea, Laura Wallen – yea, Tommy Hampton -yea and Kim Kendrick - yea.

**Miscellaneous:** There were no miscellaneous items to discuss.

Mr. Cosslett Moore asked for a motion to adjourn the meeting. Ms. Kim Kendrick made a motion to adjourn. Mr. Tommy Hampton seconded the motion. The motion carried.