

Workforce Development Board
Executive Committee Minutes
October 24, 2018

The Executive Committee of the Workforce Development Board of Western Missouri, Inc. met at 1:00 p.m. on Wednesday, October 24, 2018 at the Workforce Development Board located at 150 South Limit Avenue, Suite 300, Sedalia, Missouri.

Executive Committee members present were Gabe Jones, Kim Kendrick, Randy Lee, Cosslett Moore and Laura Wallen. WDB staff present were Linda Kirk and Missy Eidson. Mr. David Hicks from Rescare was also present.

It was determined that quorum was present.

Ms. Kim Kendrick called the meeting to order and asked for a motion to approve the agenda as presented. Mr. Randy Lee made a motion to approve the agenda. Mr. Gabe Jones seconded the motion. The motion carried.

Ms. Kendrick asked for a motion to approve the minutes from the August 14, 2018 Executive Committee meeting. Mr. Cosslett Moore asked for a motion to approve the minutes. Mr. Gabe Jones seconded the motion. The motion carried.

Policies: Mr. Randy Lee made a motion to approve the OJT, Eligibility – Individualized Career Services, Out of State Providers, and Serving the Underemployed local policies. Mr. Gabe Jones made a motion to second the motion. The motion carried.

Transitional Jobs Policy: Mr. Gabe Jones made a motion to approve the change as presented to the Transitional Jobs Policy. Mr. Cosslett Moore seconded the motion.

Acceptance of Skillup Funds: Mr. Gabe Jones made a motion to accept Skillup funds in the amount of \$71,357.13. Mr. Randy Lee seconded the motion. The motion carried.

Personnel Policy: Mr. Randy Lee made a motion to accept the new WDB Personnel Policy as presented. Ms. Laura Wallen seconded the motion. The motion carried.

Job Center Connection Sites: Ms. Linda Kirk distributed handouts regarding Connection Sites currently being offered in the West Central Region. Due to low unemployment rates the traffic flow in the Job Centers is declining. The Connection Sites are set up in an effort to make it easier for the customers to access services.

Financial Monitoring / Independent Audit: Ms. Kirk explained to the committee the Division of Workforce Development conducted their annual financial monitoring of the Workforce Development Board in September. She stated that for the first time in her recollection the Workforce Development Board received a perfect monitoring which means no findings, no comments and no concerns.

Ms. Missy Eidson stated the annual independent audit was under way with Judy Ward from Cochran, Head and Vick.

Next Meeting Date: Ms. Missy Eidson reminded the committee the next Executive Committee meeting will be held Thursday, December 13, 2018 at 1:00 p.m.

Miscellaneous: Ms. Eidson stated the WDB received an email from Tony Machado stating he is resigning from the board for personal reasons. The resignation leaves the Personnel and Nominating Committee without a chair. A discussion will be held at the December meeting to address this and other openings on the board.

***Vote to go into closed session per MoRS 610.021.11:** Randy Lee made a motion to go into closed session in accordance with MORS 610.021.11. Laura Wallen seconded the motion. The motion carried by the following individual voice vote: Gabe Jones – yea, Kim Kendrick – yea, Randy Lee – yea, Cosslett Moore – yea, and Laura Wallen – yea.

Mr. Gabe Jones made a motion to return to open session. Mr. Cosslett Moore seconded the motion. The motion carried by the following individual voice vote: Gabe Jones – yea, Kim Kendrick – yea, Randy Lee – yea, Cosslett Moore – yea, and Laura Wallen – yea.

Ms. Kim Kendrick asked if there were any additional miscellaneous items to discuss before adjourning the meeting. The committee came to a consensus to change the scope of work in both of the current contracts to staffing services only from January 1, 2019 through June 30, 2019.

Ms. Kim Kendrick asked for a motion to adjourn. Mr. Gabe Jones made a motion to adjourn. Mr. Randy Lee seconded the motion. The motion carried.