

**Workforce Development Board**  
Executive Committee Minutes  
February 28, 2018

The Executive Committee of the Workforce Development Board of Western Missouri, Inc. met at 1:00 p.m. on Wednesday, February 28, 2018 at the Workforce Development Board Conference Center located at 3212 West 16<sup>th</sup> Street, Sedalia, Missouri.

Executive Committee members present were John Burden, Gabe Jones, Kim Kendrick, Randy Lee, Cosslett Moore and Laura Wallen. WDB staff present were Linda Kirk and Missy Eidson.

It was determined that quorum was present.

Mr. John Burden called the meeting to order and asked for a motion to approve the agenda as presented. Ms. Kim Kendrick made a motion to approve the agenda. Mr. Gabe Jones seconded the motion. The motion carried.

Mr. Burden asked for a motion to approve the minutes from the December 4, 2017 Executive Committee meeting. Mr. Randy Lee made a motion to approve the minutes. Mr. Cosslett Moore seconded the motion. The motion carried.

**WDB Office Move:** Ms. Missy Eidson stated the WDB office move would take place between April 23<sup>rd</sup> and April 30<sup>th</sup> to the new location at 150 South Limit, Suite 300.

**Job Center Staff Update:** Ms. Linda Kirk stated that Ms. Angella Smith has left her position as Functional Leader in the Sedalia Job Center. Preferred Family Healthcare is currently working to schedule interviews to fill the position.

**Sector Strategies:** Ms. Linda Kirk has scheduled a meeting with Jessica Craig from Economic Development on March 9<sup>th</sup> to discuss a third Sector Strategies meeting that will include all three identified sectors.

**Initial Eligible Training Provider Outcomes Research:** Ms. Kirk explained that for the first time, eligible training providers must provide outcome information on each of their approved programs. The information provided showed the initial outcome results.

**Worker's Compensation Insurance:** Ms. Eidson gave an update on the recent application submitted to Insurance and Benefits Group for Worker's Compensation.

**ResCare/MWA Program:** Ms. Kirk had several meetings with ResCare management regarding the placement of case managers in the region. Currently ResCare rents additional space which is not located in the job centers for their case managers. The question was raised with the Division of Workforce Development as to why they are not housed in the job centers which is most beneficial to the customers. There are ongoing discussions regarding the matter.

**PFH Contracts:** Mr. Gabe Jones made a motion to add additional funding to Contract #16-40-08 (Youth) and to Contract #17-10-08 (Adult/Dislocated Worker/One-Stop-Operator) with an extension of up to six months on Contract #17-10-08 only. Ms. Kim Kendrick seconded the motion. The motion carried.

A discussion was held regarding concerns with youth program performance monitoring results of Preferred Family Healthcare by the WDB compliance specialist. After listening to the concerns of WDB staff the board requested that in order to renew the current youth contract in July, PFH must meet specific program monitoring expectations (to be determined). Also youth staff must reapply and be interviewed for positions to allow PFH the opportunity to evaluate each person based on quality of performance, in an effort to improve outcomes. If these stipulations are not met, the board will consider having the WDB be the provider of Youth services for program year 2020.

**Miscellaneous:** There were no miscellaneous items to discuss.

Mr. John Burden asked for a motion to adjourn the meeting. Ms. Laura Wallen made a motion to adjourn. Mr. Randy Lee seconded the motion. The motion carried.