

Workforce Development Board of Western Missouri, Inc.

Full Board Minutes

July 24, 2019

The Workforce Development Board of Western Missouri, Inc. met on Wednesday, July 24, 2019 at the Workforce Development Board office located at 150 South Limit Avenue, Suite 300, Sedalia, Missouri at 1:00 p.m.

Board members in attendance were Harold Bahrenburg, Dr. Brent Bates, Donna Brown, Chris Connell, Tim Corbin, Tommy Hampton, Darlene Jewell, Gabe Jones, Charley Kendrick, Kim Kendrick, Jim Kilby, Randy Lee, Ben McFarlin, Wayne McMullin, Dylan Minor, Cosslett Moore, Larry Peters and Kim Wilhoit. WDB staff present were Linda Kirk, Missy Eidson, Tara Colter-Lappat and Tonja Hooton. Others present were Spring Allison, *Imko*; Larry Wheatley, *Rescare* and Chelsea Belt, *Rescare*.

Board Members not present were Katie Stanley-Dietzman, Tami Green, Lee Hamilton and Laura Wallen.

It was determined quorum was present.

Mr. Cosslett Moore called the meeting to order and asked for a motion to approve the agenda as presented. Mr. Wayne McMullin made a motion to approve the agenda. Mr. Chris Connell seconded the motion. The motion carried.

Mr. Moore asked for a motion to approve the minutes from the May 22, 2019 Full Board meeting. Ms. Kim Kendrick made a motion to approve the minutes. Mr. Gabe Jones seconded the motion. The motion carried.

Chair Report: Mr. Cosslett Moore introduced new board member, Kim Wilhoit from Regal Beloit representing private sector for Benton County. He also stated the WDB By-laws were sent to all members prior to the meeting and asked everyone in attendance to sign the By-Law Attestation Form being sent around the table.

CEO Consortium Report: Mr. Jim Wheatley, CEO Consortium Chair was absent; Ms. Missy Eidson gave an update in his absence. The Consortium met on July 2, 2019 at the WDB office. They voted on a necessary CEO by-law revision. Discussions were held concerning the Submission of the Three Year Provision of Services Plan / PY19/FY20 Budget, Contracts 19-20-11 and 19-30-11 with Imko Workforce Solutions, the EO Inclusion Summit and Reverse Job Fair and the WDB Board Recertification. The Consortium will meet next on October 15, 2019.

Executive Committee Report: Mr. Chris Connell gave the Executive Committee Report for June 18, 2019. Necessary policy revisions were made to the Youth Incentive Policy and the S.E.A.L. Policy. Suggestions were made to Ms. Linda Kirk regarding securing a facilitator for the Strategic Planning that will take place January 22, 2020. A discussion was held regarding the Submission of the Three Year Provision of Services Plan / PY19/FY20 Budget.

Committee Reports:

Finance and Audit: Ms. Kim Kendrick gave the report for the Finance and Audit Committee Meeting. The Committee recommended the Full Board approve the Planning Budget Summaries as presented for

PY19 / FY20. Mr. Larry Peters made a motion to approve the Planning Budget Summaries (PBS). Mr. Charley Kendrick seconded the motion. Dr. Brent Bates abstained. The motion carried. The committee also recommended the Full Board approve the transfer of \$1,557.47 from the WDB federal checking account to the WDB vacation fund account to align the account with year-end vacation accruals. Ms. Donna Brown made a motion to transfer the funds. Mr. Randy Lee seconded the motion. The motion carried.

Planning and Operations: Mr. Gabe Jones gave the report for the Planning and Operations Committee. He reported the stand-alone youth office in Warrensburg had been closed due to PY19 WIOA Youth funding cuts. The committee recommended the Full Board vote to approve the changes as presented to the following policies: Incentive Policy, Sub State Monitoring Policy and Supportive Services Policy. Mr. Charley Kendrick made a motion to approve the policy revisions as presented. Ms. Donna Brown seconded the motion. The motion carried.

Job Center / Youth Reports: Ms. Spring Allison, Functional Leader for the Sedalia Job Center, gave a report updating the board on activities in the job centers across the region and shared a success story from the Clinton Job Center.

Director's Report:

WIOA 101: Board Governance: Ms. Linda Kirk discussed a hand out regarding the roles and responsibilities of the Chief Elected Officials and the WDB Board.

Military / Veteran Priority Housing: Ms. Kirk explained the project and stated the WDB will partner with them by providing someone from the job center to provide services at the location at least one day a month once the location is completed.

Monitoring Reports: Ms. Tara Colter-Lappat provided the PY18 Sub State Monitoring Report to all board members in attendance and reviewed the content.

Local Plan Revisions: Ms. Linda Kirk is working on plan revisions that will be brought before the board for approval at a later date.

Contracting Directly with Family Support Division: Ms. Kirk explained Family Support Division contracted directly with Division of Workforce Development in the past and DWD then contracted with the local boards. Now the regions will be contracting directly with FSD for Youth Job League and Skillup funding beginning October 1, 2019.

Updates from TEAM: Ms. Kirk gave a brief update from the July TEAM meeting in Jefferson City.

Miscellaneous: there were no miscellaneous items to discuss.

Mr. Cosslett Moore made a motion to adjourn the meeting. Dr. Brent Bates made a motion to adjourn. Mr. Charley Kendrick seconded the motion. The motion carried.