

**Workforce Development Board of Western Missouri, Inc.**

Full Board Meeting

March 27, 2019

The Workforce Development Board of Western Missouri, Inc. met on Wednesday March 27, 2019 at the Workforce Development Board office located at 150 South Limit Avenue, Suite 300, Sedalia, Missouri at 1:00 p.m.

Board members present were Harold Bahrenburg, Donna Brown, Chris Connell, Tim Corbin, Katie Stanley-Dietzman, Tommy Hampton, Charley Kendrick, Kim Kendrick, Randy Lee, Wayne McMullin, Cosslett Moore and Larry Peters. WDB staff present were Linda Kirk, Missy Eidson, Tonja Hooton and Tara Colter-Lappat. Others in attendance were Presiding Commissioner Jim Wheatley, *Bates County*; Logan Teal *Youth Participant*; Anna Conroy, *Preferred Family Healthcare*; Jo Ann Lane, *Preferred Family Healthcare*; Logan Friar, *Preferred Family Healthcare*; Yvonne Wright, *Division of Workforce Development* and Danielle Briot, *Division of Workforce Development*.

Board members not present were Dr. Brent Bates, Lee Hamilton, Gabe Jones, Jim Kilby, Mike Mills, Dylan Minor and Laura Wallen.

It was determined quorum was present.

Ms. Kim Kendrick called the meeting to order and asked for a motion to approve the agenda as presented. Mr. Chris Connell made a motion to approve the agenda. Mr. Cosslett Moore seconded the motion. The motion carried.

Ms. Kendrick asked for a motion to approve the minutes from the January 23, 2019 Full Board meeting. Mr. Larry Peters made a motion to approve the minutes. Ms. Donna Brown seconded the motion. The motion carried.

**Chair Report:** Ms. Kendrick asked anyone with Conflict of Interest Statements or Complaint and Grievance forms in their packet to please complete and return to Missy Eidson.

**Executive Committee Report:** Mr. Chris Connell gave a report from the February 27, 2019 Executive Committee meeting. A revision to the Supportive Service Policy and Incentive Policy was approved. A discussion was held regarding the upcoming Strategic Planning Meeting to be held on a Full Board meeting day; Ms. Linda Kirk will provide additional information in the near future. The April Executive Committee meeting date is a conflict with the Missouri Association of Workforce Development Conference. It will be determined closer to the date if the meeting will be cancelled or rescheduled.

**Presiding Commissioner Consortium Meeting Report:** Mr. Jim Wheatley reported the Chief Elected Officials Consortium met March 19, 2019 at the Workforce Development Board. Ms. Kirk provided the Commissioners with information regarding the role of the Workforce Development Board and the Chief Elected Officials Consortium. An Equal Opportunity Inclusion Summit/Reverse Job Fair is in the planning stages. WDB is partnering with Vocational Rehabilitation on the event. The event will be held June 6<sup>th</sup> at the MO Electric Cooperative Building on the Missouri State Fair Grounds. The Consortium elected Mr. Jim Wheatley (Bates County) as Chair and Mr. David Dick (Pettis County) as the Vice Chair for the upcoming year. The next CEO Consortium meeting will take place July 2, 2019.

## **Committee Reports:**

**Finance and Audit:** Mr. Cosslett Moore gave an update on the Finance and Audit Committee meeting. They made the following recommendation to the Full Board:

Recommended to contract with IMKO Enterprises to provide One Stop Operator/Staffing services for the West Central Region. Mr. Chris Connell made a motion to contract with IMKO Enterprises to provide the services. Mr. Randy Lee seconded the motion. The motion carried.

**Planning and Operations:** Ms. Donna Brown gave an update for the Planning and Operations Committee meeting. They made the following recommendations to the Full Board:

Recommended to approve Imko Enterprises as the successful respondent of RFP 19-02 and to contract with IMKO to provide participant payroll services for the West Central Region. Motion was made by Ms. Donna Brown and seconded by Mr. Randy Lee. The motion carried.

Recommended approval for amendments to the Follow Up Policy as presented. Ms. Donna Brown made a motion to amend the policy. Mr. Cosslett Moore seconded the motion. The motion carried.

**Job Center Report / Success Story:** Ms. Jo Ann Lane, Functional Leader for the Clinton Job Center, gave a report updating the board on activities in the job centers across the region. Mr. Logan Friar, Business Services Representative, shared a success story and video about a couple who utilized services at the Nevada Job Center. The homeless couple were also featured in a Nevada newspaper story.

**Youth Report / Success Story:** Ms. Anna Conroy gave an update on activities currently underway with the West Central Youth program. Mr. Logan Teal was in attendance to share his story as a participant in the youth program.

**Division of Workforce Development Update:** Ms. Yvonne Wright, Division of Workforce Development General Manager, gave an update on the current move underway from the Department of Economic Development to the Department Higher Education. Ms. Wright also gave a presentation on the role of the State Workforce Development Board.

## **Director's Report:**

**WIOA 101 EO Accessibility of One-Stop Centers, Nondiscrimination Provision:** Ms. Yvonne Wright gave an overview of Section 188 of the Workforce Innovation and Opportunity Act. Section 188 deals with nondiscrimination. Ms. Wright also discussed the upcoming One-Stop Job Center Recertification.

**TEAM Update:** Ms. Kirk explained she and other executive directors would be attending the Build My Future Event in Springfield as volunteers. TEAM will hold their monthly meeting following the event. She also stated TEAM was currently working on their own Strategic Plan.

**Company Lay-off / Closure:** Ms. Linda Kirk gave updates on lay-offs and closures happening in the West Central Region.

**Resources:** Several resources were included in the board packets. Ms. Kirk briefly discussed each item.

**Miscellaneous:** Ms. Missy Eidson reminded the Slate of Officers Ad-hoc Committee of the meeting directly following the Full Board meeting.

Ms. Kim Kendrick asked for a motion to adjourn the meeting. Mr. Chris Connell made a motion to adjourn. Mr. Cosslett Moore seconded the motion. The motion carried.