

**Workforce Development Board of Western Missouri, Inc.**  
Full Board Meeting Minutes  
March 28, 2018

The Full Board of the Workforce Development Board of Western Missouri, Inc. met on Wednesday March 28, 2018 at the Workforce Development Board Conference Center located at 3212 West 16<sup>th</sup> Street, Sedalia, Missouri at 1:00 p.m.

Board members present were Harold Bahrenburg, Dr. Brent Bates, Donna Brown, John Burden, Tim Corbin, Lee Hamilton, Kim Kendrick, Randy Lee, Kami Macias, Mike Mills, Dylan Minor, Cosslett Moore, Larry Peters and Laura Wallen. WDB staff present were Linda Kirk, Missy Eidson, Cooleen Hall and Tara Colter-Lappat. Others present were Jo Ann Lane; *Preferred Family Healthcare*, Pam Regan; *Preferred Family Healthcare*, Regina Haynie; *Preferred Family Healthcare*, Larry Wheatley; *ResCare* and Ed Greenslit; *Division of Workforce Development*.

Board members not present were Chris Connell, Gabe Jones, Charley Kendrick, Jim Kilby, Wayne McMullin and Deb Williams.

It was determined that quorum was present.

Ms. Kim Kendrick called the meeting to order and asked for a motion to approve the agenda as presented. Ms. Donna Brown made a motion to approve the agenda. Mr. Randy Lee seconded the motion. The motion carried.

Ms. Kendrick asked for a motion to approve the minutes from the January 24, 2018 Full Board meeting. Mr. Randy Lee made a motion to approve the minutes. Mr. Cosslett Moore seconded the motion. The motion carried.

**Chair Report:** Ms. Kendrick introduced two new board members, Mr. Mike Mills representing private sector for Saline County and Ms. Kami Macias representing TANF. She stated everyone had a list of upcoming meeting dates in their packet and asked anyone still needing to complete Conflict of Interest statements to do so.

**Executive Committee Report:** Mr. John Burden gave the Executive Committee report from the February 28, 2018 meeting. Mr. Burden stated the move for the WDB office move would take place April 24, 25 and 26. The new office address is 150 S. Limit Avenue, Suite 300. He also reported Ms. Angella Smith left her position as Functional Leader in the Sedalia Job Center and Preferred Family Healthcare is working to schedule interviews to fill the vacancy.

**Job Center Report:** Ms. Regina Haynie gave a report on all job center activity in the region for the month of February. She played a video of an employee that had received services through the job center resulting in a full time job. The employer also gave a testimonial of the benefits of the program.

**Committee Reports:**

**Finance and Audit:** Mr. Cosslett Moore gave the update for the Finance and Audit Committee. There were no voting items to bring before the board. Mr. Moore stated the annual financial monitoring had been conducted by the Division of Workforce Development and the report reflected only one concern

which was an improvement over the previous year. The concern was regarding the current WDB obligation rate; this has been addressed and explanation will be provided in the response letter to DWD.

**Personnel and Nominating:** Mr. Harold Bahrenburg gave the Personnel and Nominating Committee update. Mr. Tommy Hampton with Midwest Metalcraft was recommended to Tony McCollum to represent private sector for Henry County on the board. His paperwork will be sent in to the state.

**Planning and Operations:** Ms. Donna Brown gave the update for the Planning and Operations Committee with the following recommendation for vote:

Recommendation to approve the Confidentiality and Information and Security Policy as presented. Mr. Randy Lee made a motion to approve the policy. Dr. Brent Bates seconded the motion. The motion carried.

**Director's Report:**

**Youth Task Force Partnership:** Ms. Cooleen Hall updated the board on the progress being made with the Youth Task Force Partnership in the region.

**MoJobs Overview and Employer Services:** Mr. Ed Greenslit with Division of Workforce Development gave a presentation to explain the benefits of MoJobs for employers.

**Job Center Overview:** Ms. Linda Kirk explained how job center staff deliver services in the centers. A handout was provided detailing what services can be provided by State Merit Staff and Procured/Contracted Staff.

**Miscellaneous:** Ms. Kim Kendrick asked for an update regarding Mid America Organic Association.

Ms. Kim Kendrick asked for a motion to adjourn the meeting. Mr. Harold Bahrenburg made a motion to adjourn. Mr. Randy Lee seconded the motion. The motion carried.